

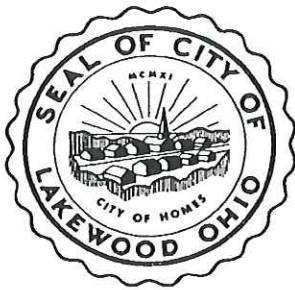
**AGENDA**  
**BOARD OF CONTROL**

***Mayor's Conference Room***  
***Monday, April 16, 2018 2:30 PM***

<b>Action</b>	<b>Description</b>	<b>Reference No.</b>
1. Award – Purchase of Ammunition		BC-18-128
2. Award – Outdoor Early Warning Siren System Rplcmnt Pjct		BC-18-129
3. Award – Professional Svs Contract – Re: Workers' Comp Claims Management		BC-18-130
4. Award – Professional Svs Contract – Re: Survey & Engineering Services		BC-18-131
5. Award – Professional Svs Contract – Re: Lake Ave Parking and Traffic Analysis		BC-18-132
6. Award – Lake Ave. Resurfacing & Storm Sewer Imprvmnts		BC-18-133
7. Award – Professional Svs Contract – Re: Lake Ave. Resurfacing & Storm Sewer Improvements Project		BC-18-134
8. Award – Cove Park Improvements Project		BC-18-135
9. Award – Professional Svs Contract – Re: Public Relations Initiative		BC-18-136
10. Award – Professional Svs Contract – Re: Legal Services		BC-18-137

***Next Meeting is Monday,  
May 7, 2018; 2:30 PM***

Mayor  
Finance Director  
Law Director  
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-128

April 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award of Contract – Ammunition**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety; Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to enter into a requirement contract with the **Kiesler Police Supply, Inc.** in an amount not **to exceed \$12,500** for the Purchase of Ammunition.

Ammunition is being purchased through the rules established by the State of Ohio Cooperative Purchasing Program; Index STS847; Schedule No. 800488.

Contracting Authority:	Ordinance 43-17 \$30,000
Contracting Balance:	\$30,000 / \$17,500
Funding:	General Fund
Account Distribution:	101-2010-421-42-07 \$25,000
Account Balance:	\$24,764 / \$12,264
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Operating Supplies - Safety
Commodity Code:	680-004
Bid Reference:	<b>State of Ohio Cooperative Purchasing Program</b>

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 Detroit Avenue • 44107  
Timothy J. Malley Chief of Police

Division of Police  
216-529-6750  
FAX 216-529-6688  
[www.ci.lakewood.oh.us](http://www.ci.lakewood.oh.us)  
[police@lakewoodoh.net](mailto:police@lakewoodoh.net)

April 11, 2018

To Board of Control:

We need to order ammunition for our required training and qualifications. Kieslers Police Supply is under State Contract to provide this ammunition, #800408/STS847. We have used Kieslers in the past for ammunition purchases. We have obtained a quote from Kieslers for \$12,500 for ammunition in 2018. I recommend approval for Kieslers for this purchase.

Respectfully;

Chief Timothy J. Malley







Index No: STS847  
Eff. Date: 06/23/2017

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

S & L GOVERNMENT PRICING SCHEDULE

SCHEDULE NUMBER: 800488

EFFECTIVE DATES: 05/01/2016 TO 04/30/2020

Kiesler Police Supply Inc

**STATE TERM SCHEDULE**

Index No: STS847  
Eff. Date: 06/23/2017

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

CONTRACTOR, PRICES, TERM SCHEDULE, ETC.

Send Purchase Orders To:

Remit To:

OAKS Contract ID:

0000082188  
Kiesler Police Supply Inc  
2802 Sable Mill Road  
Jeffersonville, IN 47130

Same

800488

Contractor Contacts:

Ms. Kelsie McMahonel (800) 444-2950 x 171 Fax: (812) 284-8008 Sales Contact kmcmahel@kiesler.com

Delivery:

90-120 Days A.R.O. - F.O.B. Destination

Terms:

Net 30 Days

Basic Order Limitations (Agencies should contact Procurement Services when they expect to exceed the Maximum Order Limitation.)

Minimum: One Complete Case for Ammunition Items; \$ 250.00 for CTS Less Lethal Items

Maximum: \$ 75,000.00

APPROVED PRODUCTS/SERVICES: Only those vendors, products, or services as listed in the price pages, approved by the Office of Procurement Services, may be purchased from this State Term Schedule. Any vendors, prices, terms, conditions, products or services not listed in the approved price sheets are outside the scope of this schedule.

MANDATORY USE CONTRACTS: All General Distribution Contracts (GDC), Limited Distribution Contracts (LDC), Multiple Award Contracts (MAC), and Request for Proposals (RFP) take precedence over this State Term Schedule (STS). This STS is only for governmental entities without a mandatory use contract.

EXCLUDED ITEMS: (State Agencies Only) in accordance with the Ohio Revised Code Section 5147.07, 125.60, through 125.6012, 5119.16 and 3304.28 through 3304.33 state agencies are required to purchase through Ohio Penal Industries (OPI); Community Rehabilitation Programs (CRP); Department of Mental Health and Addiction Services and Pharmacy Services (MHAS); and Opportunities for Ohioans with Disabilities (OOD). State agencies must obtain a waiver from OPI, CRP, DMHAS, Pharmacy Services, and/or OOD to procure from this schedule.

SPECIAL NOTE: The state of Ohio including but not limited to its agencies, boards, commissions, departments, state universities, state vocational schools, state community colleges of Ohio, and any entity authorized by law to use this State Term Schedule (STS) is not obligated to procure any products or services from this STS. This STS shall not be construed to prevent the state from purchasing products or services using other procurement methods as authorized by law.

NOTICE TO CONTRACTOR/VENDOR: It is the responsibility of the contractor's contact to maintain this State Term Schedule with current information. All updates i.e., telephone numbers, contact names, email addresses, tax identification number, prices, and catalogs etc., are required to be processed through the formal amendment authorization process which is initiated by way of a written request from the contractor's contact.

UNSPSC CODES (OAKS Category ID) and Item Descriptions:

All purchase orders placed against this contract shall use the following UNSPSC Codes when completing requisitions.

46101600 - Ammunition

Defense and Law Enforcement Ammunition and Less-Lethal Munitions

This Contract Serves All 88 Ohio Counties



Apr 13, 2018 7:26:38 AM EDT

File Edit Commands Help

PrintSUPERION

101-2010-421.42-07

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & code

Pending by date

Pending by code

Pending by year & code

Procurement card

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Account information

Operating Supplies / Safety

Fiscal year: 2018

Budget: 25,000.00

Committed: 235.79

Balance: 24,764.21

Project Data

Project Entry Optional

Q 070006 2007 JAG AWARD .00

Q 080007 LAW ENFORCEMENT .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	235.79	235.79
Q 04 April	.00	235.79
Q 05 May	.00	235.79

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

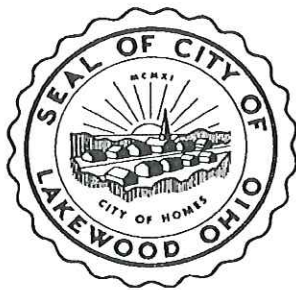
PO #	Vendor	Balance
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	25,000.00
Department	20	Public Safety	Revised Budget	.00
Division	10	Police	Current expenditures	.00
Activity basis	42	Public Safety	YTD expenditures	235.79



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-129

April 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award of Contract – Outdoor Early Warning Siren System Replacement Project**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **Bearcom Wireless Worldwide** in an amount not to **exceed \$120,000** to provide **labor & materials** to **install the Outdoor Early Warning Siren System**. **Outdoor Early Warning Siren System Replacement Project to be paid for through the city's 2018 Capital Lease Program and the Lakewood Hospital Special Revenue Fund.**

Outdoor Early Warning Siren System Replacement Project to be provided by the State of Ohio Cooperative Purchasing Program; Index STS631, Schedule No. 800537.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$806,770 / \$686,770
Funding:	<b>Capital Lease Program &amp; Lkwd Hospital Special Revenue Fund</b>
Account Distribution:	401-3010-470-84-90 Project #183024 \$120,000
Account Balance:	\$120,000 / \$0
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Early Warning Siren System
Commodity Code:	725-016
Bid Reference:	<b>State of Ohio Cooperative Purchasing Program</b>

Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# Memo

**To:** Kim Smith, Purchasing Manager ✓  
**From:** Michael Coletta, Information Technology Manager *MC*  
**CC:** Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
Scott Gilman, Fire Chief  
Tim Malley, Police Chief  
**Date:** 4/5/2018  
**Re:** 2018 Early Warning Siren System Replacement

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I recommend that the City of Lakewood agree to a proposal from Bearcom Wireless to replace the outdoor early warning siren system. The current outdoor early warning siren system is outdated and no longer supported by the manufacturer. The system outlined in the attached proposal is manufactured by Federal Signal and includes 4 speaker arrays, electronic controllers and ancillary parts and equipment. In addition, the newest of the current sirens will be repurposed to provide additional coverage. Labor to setup and install the siren system is included in the proposal. The pricing of \$119,991 is below the pricing of \$130,918.28 listed in Ohio State Contract Schedule Number 800537. Please see attached comparison quote as well as coverage maps.

I respectfully request that the Board of Control approve the purchase outlined in this proposal. The dollars to cover the not to exceed expense of \$120,000.00 are part of the 2018 capital lease program.



# Recommendation

04/02/18 11:18:30 Page - 1  
Quote Date: 03/29/18 Branch 20125



Customer/Prospect Number 1122877

CITY OF LAKEWOOD  
12650 DETROIT AVE  
FINANCE DEPT. ATTN: A/P  
LAKEWOOD OH 44107-2832

Ship To 1122877

CITY OF LAKEWOOD  
12650 DETROIT AVE  
FINANCE DEPT. ATTN: A/P  
LAKEWOOD OH 44107-2832

Quote Number: 317767

Customer Contact: MIKE COLETTA Email: MICHAEL.COLETTA@LAKEWOODOH.NET  
Phone Number: 216 529-6666 Delivery Instr:

Quantity	Part Number	Unit Price	Extended Price
4	MOD4016B FED SIG ELECTRONIC SPEAKER ARR	9,705.00	38,820.00
5	UVTDH FED SIG ULTRAVOICE ELECT CONTR	5,705.00	28,525.00
21	UV400 F/S 400 WATT AMPLIFIER	609.00	12,789.00
1	DVR FEDERAL SIG DIGITAL VOICE PROG	664.00	664.00
5	DVSD F/S MEMORY CARD,DIG VOICE CARD	292.00	1,460.00
5	OMNI-4 FED SIGNAL VHF ANTENNA ANTENNA	361.00	1,805.00
5	AMB-P F/S POLE MNT ANT STANDOFFKIT	120.00	600.00
4	TK-IO-CUSTINS F/S INSTALL CUSTOM SERVICES	5,315.00	21,260.00
1	SS2000+ F/S DIGITAL & DTMF CONTROLER	3,203.00	3,203.00
1	MIC-XLR F/S GOOSENECK MIC/DESK BASE	179.00	179.00
1	OMNI-4 FED SIGNAL VHF ANTENNA	361.00	361.00
1	AMB-W EXTERIOR WALL MOUNT ANTENNA STANDOFF KIT	125.00	125.00
1	TK-IO-CUSTINS-ENCODER/BS F/S ENCODE/BASE STATION INSTAL	2,395.00	2,395.00
1	TK-IO-CUSTINS-BASANT F/S STD OMNI/YAGI PARTS INSTAL	2,395.00	2,395.00
1	MOD-UV-KIT F/S KIT,MODULATOR,UV RETROFIT	35.00	35.00
1	TK-IO-CUSTINS	4,200.00	4,200.00

Quantity	Part Number	Unit Price	Extended Price	
F/S INSTALL CUSTOM SERVICES				
Quote valid until	06/30/18	Confidential and Proprietary	Sub Total	118,816.00
			Shipping and Handling	1,175.00 Estimate
X			Tax	TBD
Customer Signature			Total	119,991.00

Check with your Bearcom executive for current financing promotions through LCA

<u>12 Months</u>	10,422.42	<u>24 Months</u>	5,459.59	<u>36 Months</u>	3,749.72	<u>48 Months</u>	2,916.98	<u>60 Months</u>	2,427.42
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Click on the Link to APPLY NOW: <http://mylease.leasecorp.com/bearcom>

Brad Bucci  
Account Executive  
[Brad.Bucci@BearCom.com](mailto:Brad.Bucci@BearCom.com)

CLEVELAND OH Branch Office: 800-524-6686  
FAX: 216-642-5776

**More details on the following page.**

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

S & L GOVERNMENT PRICING SCHEDULE

SCHEDULE NUMBER: 800537

EFFECTIVE DATES: 02/01/2017 TO 01/31/2019

The Department of Administrative Services has completed the evaluation and analysis of the State Term Schedule (STS) offering submitted by the Contractor as listed herein. The Contractor listed herein has been determined to provide competitive, economical and reasonable pricing for the items contained in their offer. The respective offer, including the Standard Contract Terms & Conditions, any proposal amendment, special contract terms & conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this State Term Schedule.

This State Term Schedule is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Schedule is renewed, terminated, or cancelled in accordance with the Standard Contract Terms and Conditions.

This State Term Schedule is available to all state agencies, state institutions of higher education and political subdivisions properly registered as members of the Cooperative Purchasing Program of the Department of Administration Services, as applicable.

Agencies are eligible to make purchases of the supplies and/or services in any amount and at any time as determined by the agency (see maximum order limit). The State makes no representation or guarantee that agencies will purchase the supplies and/or services approved in the State Term Schedule.

State agencies may make purchases under this State Term Schedule up to \$2500.00 using the state of Ohio payment card. Any purchases that exceed \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

This State Term Schedule and any Amendments thereto are available from the DAS website at the following address: <http://procure.ohio.gov>.

**Federal Signal Corp**

**STATE TERM SCHEDULE**

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

Index No: STS631

Eff. Date: 2/1/2017

CONTRACTOR, PRICES, TERM SCHEDULE, ETC.

Send Purchase Orders To:

Remit To:

OAKS Contract ID:

0000084154

Same

800537

Federal Signal Corp  
2645 Federal Signal Drive  
University Park, IL 60484

**Contractor Contacts:**

Ms. Gina Erickson

708-534-4740

Fax: 708-534-4874 Sales Contact

[gmerickson@fedsig.com](mailto:gmerickson@fedsig.com)



Mar 15, 2018 11:40:39 AM EDT

File Edit Commands Help

Print screen RION

Navigation

Project 183024-Early

Account types

Assets

Expenditures

Liabilities

Revenues

Encumbrances

Miscellaneous info

Pending transaction

Pre-encumbrances

Project detail balance

Project Information

Description: Early Warning SirenSystem

Status: Active

Estimate: 120,000.00

Type: CL Capital Lease

Sub type: 10 10-Year Capital Lease

Start/stop dates: 1/01/2018 -

1st month of FY: 00

Source of funds:

Project Year-to-Date

FY: 2018	Balance	120,000.00
Budget:		120,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Code

There are no user defined code fields for this project

Project Life-to-Date

FY(s): 0000 - 9999	Balance	120,000.00
Budget:		120,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print

Cancel

Exit

Next project

Previous proj...

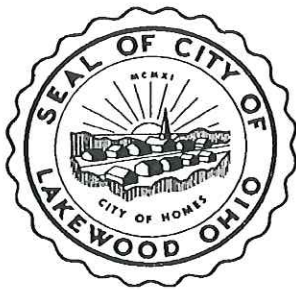
2017

2019

Project activit...

Change balan...

Account Number	Description	Budget	Actual
401-3010-470.84-90	Imps Other Than Bldgs / Other	120,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-130

April 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Professional Service Contract – Re: Workers' Compensation Claims Management**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Division of Human Resources, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with **KKSG & Associates, Inc.** in the amount of **\$28,000 annually** to provide **Worker's Compensation Claims Management Services**. Initial contract effective **May 1, 2018 through April 30, 2019** and includes (2) additional one-year renewal options available to the City. Payments to be made quarterly in the amount of \$7,500.

KKSG & Associates, Inc. submitted the best response to RFP No. 18-005 issued for these services.

Contracting Authority:	Ordinance 43-17 \$30,000
Contracting Balance:	\$22,500 / (\$5,500)
Funding:	<b>Workers' Compensation Fund</b>
Account Distribution:	601-5099-419-30-02 \$30,000
Account Balance:	\$22,500 / (\$5,500)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Services / Management Consulting
Commodity Code:	918-040
Bid Reference:	<b>RFP 18-005</b>

Kim Smith  
Purchasing Manger

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE • 44107 • 216/529-6613 • FAX 216/529-5669  
Website: [www.onelakewood.com](http://www.onelakewood.com)

Jean M. Yousefi, SPHR  
Director of Human Resources

April 4, 2018

Board of Control:

Recently RFP #18-005 was released and the city received 2 proposals for the Workers Compensation administration business. These proposals were from The Matrix Companies and KKSG and Associates. An evaluation of each proposal is below:

Company	Cost	Location	Comments	Ranking
KKSG	\$28,000/annual; no increase for year 2 or 3	Lakewood, Ohio	Current successful vendor; local business; no transition cost or time; houses our auditable files	1
Matrix Cos.	\$26,000/annual; no increase for year 2 or 3	Cincinnati, Ohio Dublin, Ohio	Current provider for Cuyahoga County; not local; will not house auditable files	2

The recommendation is to contract with KKSG and Associates. They are a local company who knows our business, the area's physicians and attorneys and has a proven successful performance history. One big advantage is that KKSG will maintain and house our files in their auditable form and host the Industrial Commission/Worker's Compensation auditors. This takes a great deal of work and stress off our hands.

Please accept this memo as a recommendation to stay with KKSG for our Workers Compensation administration for the next year with 2 one-year options.

Sincerely,

Jean M. Yousefi  
Director of Human Resources



# **KKSG & Associates, Inc.**

**Kenny • Keister • Stehlik • Georgic**

Workers' Compensation • Claims and Actuarial Service

## **KKSG'S FEE PROPOSAL FOR THE CITY OF LAKEWOOD'S RFP #18-005 - WORKERS' COMPENSATION CLAIMS MANAGEMENT**

- **1<sup>ST</sup> YEAR – 5/1/18 TO 4/30/19 \$28,000 PER YEAR, PAID IN QUARTERLY INSTALLMENTS**
- **OPTIONAL YEARS – 2<sup>ND</sup> YEAR - \$28,000**  
**3<sup>RD</sup> YEAR - \$28,000**
- **THIS FEE INCLUDES ALL SERVICES OUTLINED IN THE RFP AND SERVICE AGREEMENT**
- THE CITY OF LAKEWOOD WOULD BE RESPONSIBLE FOR THE PAYMENT OF ANY INDEPENDENT MEDICAL EXAMS, CASE MANAGEMENT, VOCATIONAL REHAB, OR PHYSICAL CAPACITY EVALUATIONS AS AGREED UPON BY THE CITY OF LAKEWOOD.
- THE CITY OF LAKEWOOD WOULD BE FINANCIALLY RESPONSIBLE FOR THE DEFENSE OF ANY CLAIMS THAT ARE APPEALED INTO THE COURT OF COMMON PLEAS. KKSG INCLUDES IN OUR FEE THE REPRESENTATION AT ALL HEARINGS BEFORE THE DISTRICT HEARING OFFICE, STAFF HEARING OFFICE, AND THE INDUSTRIAL COMMISSION.
- THE CITY WOULD ALSO BE FINANCIALLY RESPONSIBLE FOR ANY PRIVATE INVESTIGATION PERFORMED ON THEIR BEHALF THAT THE CITY HAS AGREED TO.

2. Individual Only: Affiant further states that the following is a complete and accurate list of the names and addresses of all persons interested in the contract for which the bid is being filed:

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Affiant further states that the following attorneys represent Affiant:

Partnership Only: Affiant further states that the following is a complete and accurate list of the names and addresses of the members of the partnership:

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Affiant further states that the following attorneys represent the partnership:

3. Corporation Only: Affiant further states that the following is a complete accurate list of the **officers, directors** and attorneys of the corporation:

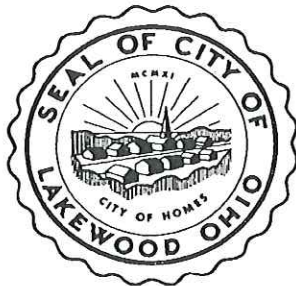
President - GREG GEORGIC Vice President - ART STEHLIK  
Secretary - \_\_\_\_\_ Treasurer - JOHN KEISTER  
Attorneys - \_\_\_\_\_ Directors - \_\_\_\_\_

and that the following officers are duly authorized to execute contracts on behalf of the corporation:

GREG GEORGIC, ART STEHLIK, JOHN KEISTER







12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-131

April 16, 2018

Board of Control  
City of Lakewood, Ohio 44107


**Subject:** Award Contract – Professional Service Contract – Re: Survey & Engineering Services

Dear Members of the Board:

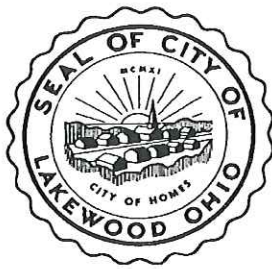
Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a professional services contract with Stephen Hovancsek & Associates, Inc. in the amount of \$43,000 to provide professional Surveying & Engineering Services to complete a detailed site survey, stormwater pollution protection plan, and a lot consolidation for the downtown development site.

Stephen Hovancsek & Associates, Inc. was chosen to perform the Survey and Engineering Services based on an RFP issued for the Professional Services.

Contracting Authority:	Ordinance 43-17 \$500,000
Contracting Balance:	\$426,300 / \$383,300
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-30-10 \$100,000
Account Balance:	\$14,260 / (\$28,740)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Services
Commodity Code:	946-015
Bid Reference:	Professional Service

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



DEPARTMENT OF PLANNING & DEVELOPMENT

12650 Detroit Avenue • 44107 • (216) 529-6630 • FAX (216) 529-5936  
[www.onelakewood.com/development](http://www.onelakewood.com/development)

April 12, 2018

Dear Board of Control:

I respectfully request Board of Control to award a contract to Stephen Hovancsek & Associates, Inc. in the amount of \$43,000 to provide professional survey and engineering services to complete a detailed site survey, stormwater pollution protection plan, and a lot consolidation for the downtown development site. The funds will be paid for out of fund number 260-7001-461-30-10.

Planning Department Staff issued an RFP at the end of March and received five responses. Stephen Hovancsek & Associates not only proposed to complete the tasks in the least amount of time, they also provided work experience that directly related to the work on the downtown development site. Their work will ensure the City's preparation for the development of the site is on time and within budget. The amount of \$43,000 includes a 20% contingency to the contract amount to allow for additional utility locating services for the site, if found to be necessary. The contract amount will be for \$35,140.

This contract will create a detailed site survey that locates utilities on-site and in the surrounding right of way, as well as: a site grading plan and stormwater pollution prevention plan to prepare for demolition, and an ALTA survey. Additionally, there is a line item cost for lot consolidation if the city needs to perform one in the future on this site.

Please let me know if I can answer any questions you may have about this request.

Sincerely,

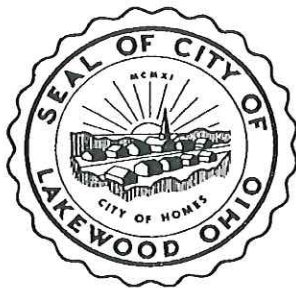
*Katelyn Z. Milius*

Katelyn Milius

City Planner, Planning and Development

[illegible]





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-132

April 16, 2018

Board of Control  
City of Lakewood, Ohio 44107


**Subject: Award Contract – Professional Services Contract – Re: Lake Avenue Parking & Traffic Analysis**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Nelson/Nygaard Consulting Associates, Inc. in an amount not to exceed \$30,000 to perform Parking and Traffic Analysis for Lake Ave. as part of the Transportation for Livable Communities Initiative (TLCI) grant through Northeast Ohio Areawide Coordinating Agency. NOACA to reimburse City for expenditure.

Nelson/Nygaard Consulting Associates, Inc. was awarded this contract based on their submission to an RFP issued for these Professional Services.

Contracting Authority:	Ordinance 49-17 \$11,500,000
Contracting Balance:	\$9,754,869 / \$9,724,869
Funding:	Capital Project Fund
Account Distribution:	401-3010-470-84-50 Proj #174018 \$53,000
Account Balance:	\$0 / (\$30,000)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Lake Ave Plan & Design
Commodity Code:	918-042
Bid Reference:	RFP

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



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## M E M O R A N D U M

---

**DATE:** April 4, 2018

**TO:** Board of Control

**FROM:** Alex Harnocz  
Planning and Development

**Re:** Lake Avenue Study (Transportation for Livable Communities  
Grant – Up-Front Payment)

---

The Department of Planning and Development is seeking to contract with Nelson\Nygaard Consulting Associates, Inc. to perform Parking and Traffic Analysis for the Lake Avenue. Nelson\Nygaard will conduct parking utilization counts and traffic counts and provide a report to the City with suggested lane and intersection configurations for Lake Road.

In October 2016, the City applied for a Transportation for Livable Communities Initiative (TLCI) grant through the Northeast Ohio Areawide Coordinating Agency (NOACA). The City was awarded a \$30,000 grant to conduct the proposed planning study for Lake Avenue. No local match is required.

In conjunction with NOACA, a Request for Proposals was distributed to five (5) of NOACA's pre-qualified consultants. Nelson\Nygaard was the sole bidder on the project. Nelson\Nygaard's proposed scope of work is budgeted at \$29,962. The proposal and budget are enclosed as Attachment A.

Nelson\Nygaard's proposal was reviewed by Planning Staff, Director of Public Works Beno, and NOACA Transportation Engineer Melissa Thompson. The scope of was found to be acceptable for the available funds.

The City is required to pay the Consultant and apply to NOACA for reimbursement. Therefore, we are requesting the authority to release up to \$30,000 from Account 401-3010-470-84-50 for Lake Avenue Planning & Design. It is anticipated that all funds will be reimbursed to this fund by NOACA at the conclusion of the project, which is anticipated in November 2018.



**LAKE AVENUE BICYCLE INFRASTRUCTURE PLAN**  
City of Lakewood, Ohio

planning precedents and best practices. As part of this work, Nelson\Nygaard held a two day Mobility Workshop with city stakeholders to establish a Vision Statement on the future of mobility in Dublin. Through the workshop process, Nelson\Nygaard engaged over 50 key community stakeholders through a series of discussions, surveys, and presentations. The workshop pinpointed both broad and specific concerns relating to mobility in Dublin, as well as recurring themes that were incorporated into Dublin's Mobility Vision Statement.

Using information gathered from the Mobility Workshop, Nelson\Nygaard created a Vision Statement that articulates mobility strategies to achieve five key objectives: by supporting economic development, promoting equitable access, expanding multimodal options, improving public health, and focusing future growth. Nelson\Nygaard formulated a Mobility Toolkit and Decision Matrix that will allow the City to move forward in identifying and prioritizing specific actions that support this vision.

In ongoing phases of this project, Nelson\Nygaard is working with the City to identify and evaluate action items for the implementation of this vision. High-priority projects include the development of a citywide Complete Streets Ordinance, a feasibility study of on-demand transit, and municipal partnerships with shared mobility providers.

## Project Approach

Nelson\Nygaard manage the project, working closely with the City of Lakewood to ensure the project scope and approach meet the needs of the project and deliver on the City's goals. We will work with our, partner TMS Engineers, Inc. (TMS), to complete the scope of work outlined in the Request for Technical Assistance (Request). This includes the following key elements:

- Perform inventory and utilization survey of parking along the corridor and adjacent residential streets;
- Collect data on traffic volume and operation and perform a traffic study, including level of service analysis, for key intersections along the corridor;
- Collect data on physical infrastructure (including cross-sections) along the corridor;
- Review opportunities for and impact of various bicycle infrastructure alignments along the corridor and recommend cross-section scenarios for sub-areas in the study area;
- Analyze and recommend intersection configurations and striping for each signalized intersection in the study area;
- Generate line-item cost estimates for the installation of striping or other recommending bicycle infrastructure in the corridor.

### Task 1: Parking Data Collection

Field data collection will take place in the second half of April in order to meet the deadline described by the City in the Request. TMS will lead this task and has performed similar work as part of a Nelson\Nygaard-led team on past projects in Northeast Ohio. Parking data will be collected in 30-minute increments at specified weekday daytime, weekday evening and weekend evening time periods. An engineer will use field visits and aerial photography to determine the number of on-street parking spaces along Lake Avenue and the adjacent side streets and supply and use data will be evaluated to determine utilization along the corridor.

**DELIVERABLE:** Parking Supply & Utilization Data Tables



## **Task 2: Traffic and Field Data Collection**

Traffic and turn movement counts will be collected for the eight (8) intersections identified in the Request. These include:

- Lake and West 117th Street
- Lake and Cove
- Lake and Nicholson
- Lake and Belle
- Lake and Cook
- Lake and Summit
- Lake and Edwards
- Lake and Webb

Vehicle classification will be performed to identify movement of cars, trucks, buses, pedestrians, and bicyclists. Peak hour and average daily volumes for the study area will be determined from the collected traffic data. Counts will take place on a single day, as agreed upon with the City and consultant team, between the hours of 7 AM – 10 AM, 11 AM – 2 PM, and 3 PM – 6 PM.

A field survey will be conducted to determine existing conditions, including number of lanes, lane designations and usage, lane widths, existing signal timing, sequence and phasing, parking lanes, bus stops, signal spacing, etc. Conditions may include other items, such as signage, schools, speed limits, lighting, etc.

Nelson\Nygaard will work with the City and TMS to finalize the data collection plan outlined above prior to commencement of work and will present the data to the City in table format.

**DELIVERABLES:**      Traffic Count Data Tables  
                                 Summary of Field Survey Findings

## **Task 3: Analysis and Report Generation**

Recognizing that this project is seeking a “light” touch on analysis and design, we will work with the City to understand the issues and needs of the project before performing analysis of the data collected in Tasks 1 and 2 or making conceptual recommendations. Per the scope outlined in the Request, Nelson\Nygaard will summarize the parking supply and utilization data collected in Task 1 and perform a level of service analysis, based on the traffic data collected during Task 2. We will work with the City and NOACA to create a Synchro model for this analysis. The results of this analysis will be used as a baseline to measure the feasibility of the alignment alternatives. These findings, coupled with the inputs of the City and its partners will inform the preferred design alternatives for each segment along the route that will be explored further in Task 4.

**DELIVERABLE:**      Traffic Level of Service Tables

## **Task 4: Project Design**

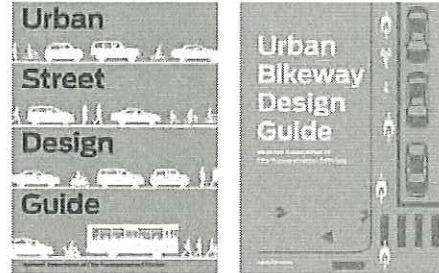
Again, recognizing that facility “design” will be highly conceptual as part of this scope, we will work with the City to review the opportunities for, and impact of, various bicycle infrastructure alignments along the Lake Avenue corridor. These include sharrows, bike lanes, protected bike lanes, off-street trail, etc.

## LAKE AVENUE BICYCLE INFRASTRUCTURE PLAN

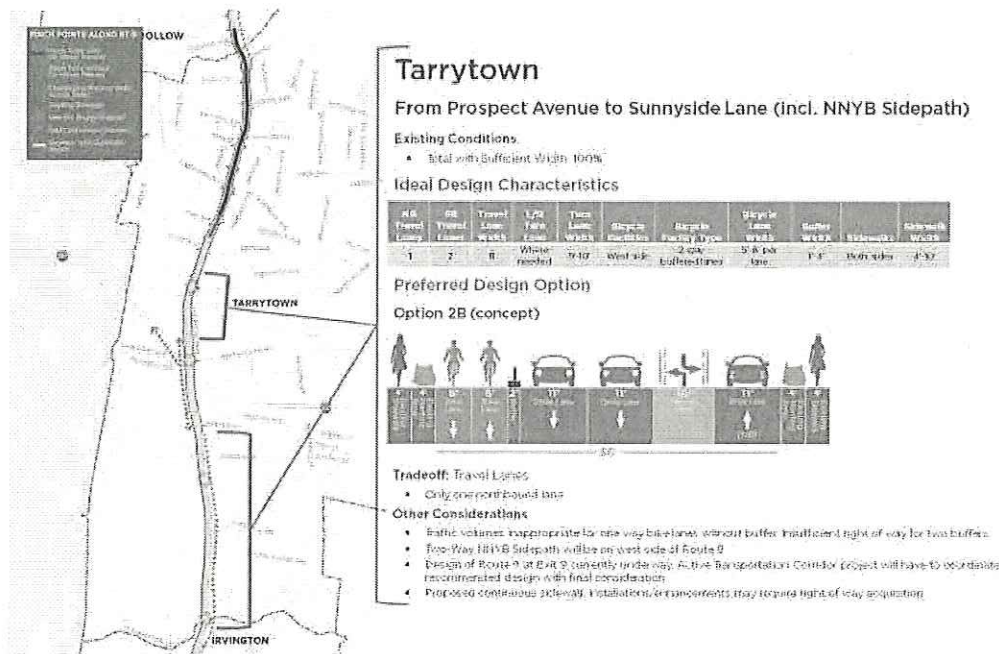
### City of Lakewood, Ohio

Nelson\Nygaard will draw from its extensive experience in applying innovating complete streets and active transportation solutions to develop concept bicycle facility alternatives for Lake Avenue. Based on the data collected and the analysis in Task 3, we will develop striping/operations plans for each signalized intersection in the study area, as well as cross-section scenarios for each sub-area, including:

- 117th to Gold Coast Lane
- Gold Coast Lane to Parkside Drive
- Parkside Drive to Sylvan Ave
- Sylvan Ave to Edwards Ave
- Edwards Ave to Webb Road



The alternatives will include features and design consistent with the Complete Streets approach as defined by the National Complete Streets Coalition (NCSC), accommodating safe movement of all modes. We also recommend utilizing NACTO's Urban Street and Bikeway Design Guides as a means of supporting design and operational options.



**Alternative Analysis – Route 9 Active Transportation Plan in Tarrytown, NY**

In order to inform the analysis of a preferred alternative, Nelson\Nygaard will assign unit costs to the recommended facility type, based on approved sources. We will calculate these unit costs by the estimated quantities of the facility components, i.e., linear feet of roadway striping, number of signs, etc.

Nelson\Nygaard will support the City at one public meeting in late-summer 2018 as concept alternatives are presented to the community.

- DELIVERABLES:**
- Sub-area Cross-section Scenario Recommendations
  - Signalized Intersection Striping and Operations Recommendations
  - Line-item Cost Estimates for Recommended Alternative

**Attachment A**  
**PROPOSAL OUTLINE AND SAMPLING PLAN**

Please attach a narrative description of proposed approach to project, process for performing parking / traffic surveys, and experience in performing such work.

Task 1 – Parking Survey	<u>\$8,317.00</u>
Task 2 – Traffic Survey	<u>\$6,343.00</u>
Task 3 – Analysis and Report Generation	<u>\$10,684.00</u>
Task 4 – Project Design	<u>\$4,600.00</u>
<b>Total Project Estimate</b>	<b><u>\$ \$29,944.00</u></b>

Timeline

Survey Activities	<u>3</u> weeks
Report Generation	<u>8</u> weeks



Apr 4, 2018 4:40:45 PM EDT

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Print SUBSTATION NavLine

**Project 174018-Lake Ave Plan & Design**

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transaction
- ☒ Pre-encumbrances
- ☒ Project detail balance

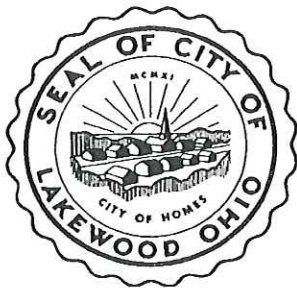
Project Information	
Description:	Lake Ave Plan & Design
Status:	Active
Estimate:	76,600.00
Type:	CP Capital Projects
Sub type:	DE Design & Engineering
Start/stop dates:	1/01/2017 -
1st month of FY:	00
Source of funds:	

Project Year-to-Date	
FY: 2018	Balance 80,529.97
Budget:	.00
Actual:	80,529.97
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Project Life-to-Date	
FY(s): 0000 - 9999	Balance 31,818.88
Budget:	76,000.00
Actual:	107,818.88
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Account Number	Description	Budget	Actual
401-3010-470.84-50	Imps Other Than Bldgs / Streets	53,000.00	52,998
510-3070-431.30-10	Professional Services / Other	23,000.00	29,499
510-3070-431.39-10	Contractual Services / Other	.00	25,320

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2017  
2019  
Project activit...  
Change balan...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-133

April 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

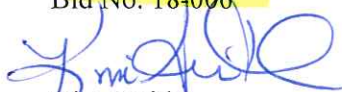
**Subject: Award Contract – Lake Avenue Resurfacing and Storm Sewer Improvements Project**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **Fabrizi Trucking & Paving Co., Inc.** in an amount not to exceed **\$2,183,000** to perform the **Lake Avenue Resurfacing and Storm Sewer Improvements Project**. Contract award is the base bid of **\$1,910,296** plus the **Alternate** for **\$73,868** and a 10% contingency.

Fabrizi Trucking & Paving Co., Inc. submitted the lowest and best responsive and responsible bid for this project as outlined in Bid No. 18-006.

Contracting Authority:	Ordinance 49-17 \$11,500,000
Contracting Balance:	\$9,724,869 / \$7,541,869
Funding:	Enterprise Fund
Account Distribution:	tba Proj #184003 \$0
Account Balance:	\$0 / (\$2,183,000)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Lake Ave Resurface & Storm Sewer
Commodity Code:	913-045
Bid Reference:	Bid No. 184006

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



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## M E M O R A N D U M

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**DATE:** April 9, 2018  
**TO:** Kim Smith, Procurement Officer  
**FROM:** Mark K. Papke, PE, CPESC – City Engineer MKP  
**RE:** Bid 18-006  
**LAKE AVE. RESURFACING AND STORM SEWER IMPROVEMENTS PROJECT**

Attached is the bid tabulation with the April 6, 2018 bid opening results for the above referenced project. The final summary is as follows:

Item/Company	Fabrizi	Karvo	Terrace
Base Bid	\$ 1,910,296.00*	\$ 2,060,077.50	\$ 2,134,822.10
Void Reducing Asphalt Membrane	\$ 73,867.50	\$ 67,067.00	\$ 79,730
<b>Grand Total</b>	<b>\$ 1,984,163.50</b>	<b>\$ 2,127,144.50</b>	<b>\$ 2,214,552.10</b>

\*It should be noted that Fabrizi had two mathematical errors in their bid which lowered their publically read bid amount by \$9,694.50. Fabrizi has accepted the errors and will perform the work for the lesser amount. See attached email from Maria Fearer Vice President and CFO.

Upon review and approval by the Law Director and Finance Director, I request that the Board of Control that the above mentioned project be awarded to Fabrizi Trucking & Paving Co. Their base bid and alternate were determined to be the lowest and best at \$1,984,163.50. **I request that the Board of Control approve a total amount of \$2,183,000 which includes a 10% contingency for unforeseen conditions.**

The time for completion is 180 calendar days from the Notice of Commencement. Fabrizi is prequalified by ODOT in all work types required for the project and has successfully performed sewer and pavement resurfacing projects for the City of Lakewood.



## Papke, Mark

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**From:** Maria Fearer <Maria@fabrizi-inc.com>  
**Sent:** Friday, April 6, 2018 4:11 PM  
**To:** Papke, Mark; emil@fabrizi-inc.com  
**Cc:** Smith, Kim; Beno, Joe  
**Subject:** RE: Lake Ave. Resurfacing and Storm Sewer Improvements Project

Mark,

Fabrizi accepts the errors & wishes the City of Lakewood to continue the award process with the corrected total bid amount of \$1,910,296.00.

Thank you,

*Maria Fearer*

Vice President/CFO  
Fabrizi Trucking & Paving Co., Inc.  
20389 First Avenue  
Middleburg Hts., Ohio 44130  
Office: 440-973-4929  
Cell: 216-299-7933  
Fax: 440-274-7995

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**From:** Papke, Mark [<mailto:Mark.Papke@lakewoodoh.net>]  
**Sent:** Friday, April 06, 2018 3:58 PM  
**To:** 'emil@fabrizi-inc.com' <[emil@fabrizi-inc.com](mailto:emil@fabrizi-inc.com)>; 'maria@fabrizi-inc.com' <[maria@fabrizi-inc.com](mailto:maria@fabrizi-inc.com)>  
**Cc:** Smith, Kim <[Kim.Smith@lakewoodoh.net](mailto:Kim.Smith@lakewoodoh.net)>; Beno, Joe <[Joe.Beno@lakewoodoh.net](mailto:Joe.Beno@lakewoodoh.net)>  
**Subject:** Lake Ave. Resurfacing and Storm Sewer Improvements Project

Hello Emil and Maria,

Fabrizi is the apparent low bidder for the above referenced project. The City is in the process of reviewing your proposal such that I can make a recommendation for award.

I have completed the bid tabulations and have discovered 2 errors in your bid tab that results in the final bid total amount to be \$1,910,296.00 which is \$9,694.50 less than your computed total.

Line Item 8 (1,400 CY of Surface Course Asphalt) has labor \$70/CY and materials \$82/CY which computes to a total unit price of \$152/CY and not the \$155/CY placed in the box. This makes the line item total \$212,800 and not \$217,000. Difference = -\$4,200.00.

Line Item 22 (251 LF of 12" storm sewer under pavement) has labor \$37/LF and materials \$37/LF which computes to a total unit price of \$74/LF. This makes the line item total \$18,574 and not \$24,068.50. Difference = -\$5,494.50.

**ASAP - Please advise me whether Fabrizio accepts these errors and wishes the City of Lakewood to continue the award process with the corrected total bid award amount of \$1,910,296.00.**

Please contact me with any questions.

Thanks,

NOTE "D"

- a. Each Bidder is to list all Addenda issued prior to the openings of bids on the second page hereof. Failure to list all such Addenda may result in rejection of the bid.
- b. Each Bidder is cautioned to bid on the "Standards" specified and to enter on the "Substitution Sheet" all material, which the Bidder wishes to have considered for possible substitution.
- c. Each Bidder shall complete and sign the Bidder Qualification Statement, the MacBride Principles Disclosure Statement, and the Non-Collusion Affidavit attached hereto and incorporated herein.
- d. Each Bidder shall sign and have its insurance agent sign the Insurance Requirements Checklist.

NOTE "E" NON-COLLUSION AFFIDAVIT

State of Ohio, County of Cuyahoga

Maria Fearer (the "Affiant"), being first duly sworn according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name of \_\_\_\_\_ in the City of \_\_\_\_\_, State of \_\_\_\_\_;

Partnership Only: That the Affiant is the duly authorized representative of a partnership doing business under the name of \_\_\_\_\_ in the City of \_\_\_\_\_, State of \_\_\_\_\_;

Corporation Only: That the Affiant is the duly authorized, qualified and acting Vice President \_\_\_\_\_ of Fabrizi Trucking & Paving Co., Inc. a corporation organized and existing under the laws of the State of \_\_\_\_\_; and, that the Affiant of the partnership or corporation referred to above, as applicable, is filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate list of the officers, directors and attorneys of the corporation:

President: Emilio Fabrizi, Jr.

Vice President: Maria Fearer

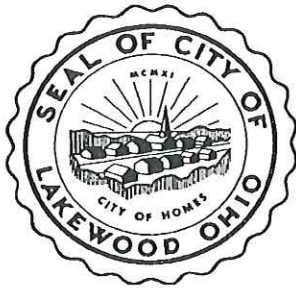
Secretary: Laura Moloney

Treasurer: Patricia Fabrizi

Attorneys: The Calabrese Law Firm, LLC

Directors: Emilio Fabrizi, Jr.  
Maria Fearer  
Patricia Fabrizi

and, that the following officers are duly authorized to execute contracts on behalf of the corporation: Emilio Fabrizi, Jr. and Maria Fearer



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-134

April 16, 2018

Board of Control  
City of Lakewood, Ohio 44107


**Subject: Award Contract – Professional Construction Administration Services Contract - Re: Lake Avenue  
Resurfacing and Storm Sewer Improvements Project**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to **DLZ Ohio, Inc.** in the amount of **\$121,150** to perform **Professional Construction Administration Services for the Lake Avenue Resurfacing and Storm Sewer Improvements Project.**

DLZ Ohio, Inc. is being awarded this Professional Services Contract based on their submission to an RFP issued for the services.

Contracting Authority:	Ordinance 49-17 \$11,500,000
Contracting Balance:	\$7,541,869 / \$7,420,719
Funding:	Enterprise Fund
Account Distribution:	tba Proj #184003 \$0
Account Balance:	\$0 / (\$2,304,150)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Lake Ave Resurface & Storm Sewer
Commodity Code:	918-031
Bid Reference:	<b>RFP</b>

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





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## M E M O R A N D U M

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**DATE:** April 6, 2018  
**TO:** Kim Smith, Procurement Officer  
**FROM:** Mark K. Papke, PE, CPESC – City Engineer  
**RE:** Lake Ave Resurfacing (Belle to W117th)  
Lakewood Project Number 184003

MLP

We requested a proposal from DLZ a previously QBS top ranked firm for the above referenced project. Attached is a proposal from DLZ to perform construction administration professional services.

The billing will be based on hours spent in the field, project management and a limited quality assurance tests. I recommend that the Board of Control approve DLZ to provide the construction administration services in the amount of \$121,150.

Please contact me with any questions.



INNOVATIVE IDEAS  
EXCEPTIONAL DESIGN  
UNMATCHED CLIENT SERVICE

April 5, 2018

Mr. Mark Papke, PE, CPESC  
City Engineer  
12650 Detroit Avenue  
Lakewood, Ohio 44107

Re: Cost Proposal and Project Approach  
2018 Lake Avenue Resurfacing and Storm Improvements Project

Dear Mr. Papke:

DLZ Ohio, Inc. is pleased to submit one copy of our Cost Proposal and Project Approach for Construction Administration and Inspection Services for the 2018 Lake Avenue Resurfacing and Storm Improvements Project. DLZ's Field Services Division is committed to providing the City of Lakewood with the following project staffing:

- Mr. Daniel Uhler, P.E., is proposed as the Project Manager for this project. Mr. Uhler has been Project Manager for numerous City of Lakewood construction projects and has over 12 years of experience in construction administration, inspection and design.
- Mr. Jeff Hickling is proposed as the Project Inspector. Mr. Hickling is ACI Certified and Qualified Compliance Inspector of Storm Water. Mr. Hickling is hard working, knowledgeable, and has over 22 years of experience in the construction industry as an inspector.

DLZ has worked with the City of Lakewood over the years on many different projects, most recently on the 2017 Water Main Replacement Project and 2017 Winton Place/Pier W Project. We are very enthusiastic about this opportunity to continue our positive working relationship with the City, and we thank you for your consideration. Do not hesitate to contact the undersigned if DLZ can be of further assistance.

Respectfully Submitted,

DLZ Ohio, Inc.

Daniel R. Uhler, PE  
Field Services Department Manager

1000 Rockefeller Bldg, 614 W Superior Ave, Ste 1000,  
Cleveland, OH 44113-1397

OFFICE 216.771.1090

ONLINE [WWW.DLZ.COM](http://WWW.DLZ.COM)

Akron Arlington Heights Burns Harbor Chicago Cleveland Columbus Detroit Fort Wayne Frankfort Hammond Indianapolis Joliet  
Kalamazoo Lansing Louisville Madison Melvindale Saint Joseph South Bend Toledo



**PROJECT UNDERSTANDING:**

Over the summer of 2018, the City of Lakewood will be performing storm sewer improvements as well as full roadway resurfacing on Lake Avenue. The storm sewer work will be between Lakewood Park and the Marathon Station about 0.3 miles to the East. This work will include storm sewer piping, new catch basins and manholes as well as bulkheading of abandoned pipe to result in the diverting of stormwater flow from an existing storm sewer line to a manhole in Lakewood Park. Additionally, the resurfacing will stretch from Belle Avenue to West 117<sup>th</sup> Street and will consist of existing asphalt planning, full depth repairs as needed, resurfacing with asphalt concrete and restoration consisting of installation of ADA curb ramps, pavement striping and new stamped concrete crosswalks. Both projects will require maintenance of traffic, erosion control methods and other temporary construction control procedures. The City is seeking a qualified firm to provide Construction Administration and Inspection (CA/CI) Services for this project, which is funded by the City of Lakewood. The project has an estimated construction cost of just over \$2.238 million and is scheduled to be completed before October, 2018. DLZ does not have any conflicts of interest with this project.

**PROJECT APPROACH:**

DLZ will provide a full-time, ACI-Certified, on-site inspector while managing the project from the DLZ Cleveland office. The Inspector and Project Manager will work together as a team to ensure the project will be completed on time, within budget, and per the Contract documents. DLZ will also perform Quality Assurance concrete tests to the appropriate ASTM standards including slump, air entrainment, and temperature, all information will be recorded within the daily concrete log as well. Below is a brief summary of the roles and responsibilities of the project team:

**Project Inspector:** DLZ intends to provide Mr. Jeffrey Hickling, to be the full-time, on-site inspector for this project. Jeff is pending prequalification as an ODOT Project Inspector, and is certified in ACI Level 1 concrete testing. Jeff is also an ORMCA Certified Concrete Technician, a Qualified Preparer of Storm Water Pollution Prevention Plans and a Qualified Compliance Inspector of Storm Water. Jeff will be on-site whenever the Contractor is performing work and will prepare daily reports to document the construction activities. Being ACI Level I certified, Jeff is fully capable of performing the required concrete tests during the project. Jeff will communicate daily with DLZ's Project Manager and act as a liaison between the City of Lakewood and the Contractor.

Jeff has 22 years of experience as a construction engineer and inspector with several public offices including the City of Seven Hills, the City of Broadview Heights, and Wayne County to name a few. His diverse experience ranges from sanitary/storm sewer construction to roadway and bridge construction and inspection. In addition, Jeff has vast experience as a Qualified preparer of Storm Water Pollution Prevention Plans as well as preliminary and final design for roads and drainage structures.

**Project Manager:** DLZ intends to provide Mr. Daniel R. Uhler, P.E. as the Project Manager for this project. As Project Manager, Dan's responsibilities will include reviewing and approving Contractor documents, such as material submittals, testing reports, change orders, pay applications, certified payroll reports and other documents required for compliance. Additionally, Dan will be accessible to the Contractor for interpretation of the plans and specifications. Dan will visit the project site at least once per week to oversee the Contractor's work and conformance with the Contract Documents. As Project Manager, Dan will attend the preconstruction meeting as well as conduct monthly progress meetings.





Dan has worked on City of Lakewood projects, most recently as the Project Manager on the 2016 & 2017 Watermain Replacement Projects as well as the 2017 Cove Park Project. Dan is familiar with the City of Lakewood's construction requirements and has worked with Jeff on numerous projects.

**Quality Assurance Testing:** On this project, quality assurance tests will be performed by the on-site inspector, Jeff Hickling, who is ACI Certified. Concrete tests such as slump, air entrainment, and temperature will be taken on site and recorded in the daily concrete log. DLZ also has the unique luxury of having an in-house AMRL certified material testing laboratory located in Columbus, Ohio. This allows DLZ to conduct other tests on soils or asphalt, if required. The tests will be analyzed at the DLZ laboratory. The internal laboratory will quickly provide testing results to DLZ's Project Manager, who will communicate said results with the City.

**Quality Assurance & Senior Management:** DLZ will provide Mr. Thomas G. Hessler, P.E., P.S. as a QA Senior Manager. Tom will assure that all documentation is accounted for to satisfy the proper payment. Tom will use his 20+ years of experience to provide guidance on any disputes or claims that arise. Any senior management would be included with the project management task.

**Stormwater Pollution Prevention Plan (SWPPP) Inspections:** DLZ will provide Mr. Mike Evans, P.E., CPESC, to perform weekly SWPPP inspections to ensure all erosion and sediment control measures are in place. Mike will also conduct rain event SWPPP inspections when more than one-half inch of rain falls within a 24-hour period. All SWPPP reports will be kept in a binder and will remain on site.

#### **QUALITY CONTROL:**

For the 2018 Lake Avenue Project, quantities will be recorded daily according to their respective bid item number. These quantities will be measured and documented on the daily report, complete with precise locations and sketches when necessary. Daily reports will be submitted to the City on a weekly basis. DLZ's on-site inspector will have a binder in which all bid item reference numbers will have their own sheet dedicated towards quantity tracking. This binder will serve as a central location for documenting all quantities and will provide a log of all payment items completed to date. Quantities will be tracked based on City funding. The inspector, Jeff Hickling will work with the Contractor to ensure that all daily quantities are correct and agreed upon, which will allow for straightforward reviews of the Contractor's pay requests.

Important documents will be reviewed and organized by DLZ's Project Manager, Dan Uhlir. Testing reports, daily reports, prevailing wage interviews, submittals and design mixes will be maintained either electronically or in binders, which will be delivered to the City upon project completion.

#### **CONCLUSION:**

DLZ's mission on the 2018 Lake Avenue Resurfacing and Storm Improvements Project will be to deliver a quality product to the City of Lakewood and its residents. Using experience gained on previous projects performed for the City of Lakewood, we will ensure all work elements are completed in line with the Contract Documents and the project is delivered on-time and under budget. DLZ's team will provide on-site engineering if necessary to troubleshoot unforeseen problems. DLZ realizes the impact this project may have on the residents of Lake Avenue, and we will effectively work with the Contractor to maintain positive public relations. DLZ is ready to accept the challenge of representing the City of Lakewood on this project and continue our positive working relationship.



CITY OF LAKEWOOD  
2018 Lake Avenue Resurfacing and Storm Improvements Project

Cost Schedule - Construction Administration and Inspection Services				
Item	Unit	Estimated Quantity	Total Unit Cost	Total Cost
Inspector	Hr	1,100	\$75.00	\$82,500.00
Inspector Overtime	Hr	110	\$95.00	\$10,450.00
Quality Assurance Tests	Day	15	\$100.00	\$1,500.00
CPESC Inspections	Per Visit	28	\$150.00	\$4,200.00
Project Management	Lump Sum	1	\$20,000.00	\$20,000.00
Project Meetings	Each	10	\$250.00	\$2,500.00
Total Not to Exceed Cost				\$121,150.00

**Proposed Construction Administration and Inspection Services Team**

Project Manager: Daniel R. Uhler, PE

Inspector: Jeff Hickling

CPESC: Mike Evans, PE, CPESC

**Submitting Firm Information and Acknowledgement of Terms**

Firm Name: DLZ Ohio, Inc.

Address: 614 West Superior Avenue, Suite 1000  
Cleveland, Ohio 44113

Phone: 216-771-1090 Fax: 216-771-0334

The firm acknowledges that the above submitted prices are in accordance with the Scope of Services and Payment sections of this Request for Proposal document.

Signed:  Date: 4/5/18



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-135

April 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

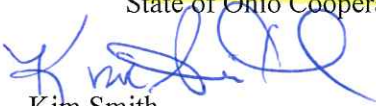
Subject: **Award Contract – Cove Park Improvements Project**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **Snider Recreation, Inc.** in an amount not to exceed \$100,000 to provide and install playground equipment at Cove Park, as part of the Cove Park Improvements Project.

Playground Equipment and Installation to be purchased through the rules established by the State of Ohio Cooperative Purchasing Program STS640, Schedule 800702.

Contracting Authority:	Ordinance 54-17 \$750,000
Contracting Balance:	\$520,000 / \$420,000
Funding:	<b>CDBG Fund</b>
Account Distribution:	240-3010-461-84-10 Proj #177004 \$500,000
Account Balance:	\$387,252 / \$287,252
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Cove Park Improvements
Commodity Code:	650-038
Bid Reference:	<b>State of Ohio Cooperative Purchasing Program</b>

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





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## MEMORANDUM

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**DATE:** April 10, 2018  
**TO:** Kim Smith  
**FROM:** Joe Beno  
**RE:** Cove Park playground equipment: Snider Recreation and  
BCI Burke Company

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We are recommending the award of a contract to Snider Recreation for the purchase and install of the playground equipment at Cove Park. We have been working with Snider over the past several months to determine to layout and pieces of playground equipment. We have worked with Snyder on various projects within the city and they have always been very professional, thorough and helpful.

The total cost of the project will be \$93,150. This work will be performed under Ohio State Term contract #800702. Our PO will be to Snider Recreation and they will be installing BCI Burke equipment.

This work includes the excavation of the playground area, drainage, stone base, wood fiber play surface, and equipment installation.

I am recommending a total award amount of \$100,000 to cover any additions that may occur during the installation process.

This is being paid for as part of Project #177004.



## Snider Recreation Inc.

10139 Royalton Road Suite K  
North Royalton, OH 44133

Ph (440)877-9151 Toll Free (800)888-2889 Fx (440)877-9159  
www.snider-recreation.com  
sandy@cvsnyder.com

## Estimate

Date	Estimate #
4/9/2018	5383S

Name / Address
City of Lakewood Attention: Kurt Matej 12650 Detroit Avenue Lakewood, OH 44107

Ship To

Terms	Rep	Customer Phone	Customer Fax	Tax Exempt Number	County
*Due on Receipt*	JCS	216-529-6818	216-529-5934	#34-6001633	Cuyahoga-OH

Item	Description	Qty	Rate	Total
	PROJECT: COVE PARK Ohio State Term Schedule			
Design	BCI Burke Design 127-102530-5	1	69,138.00	69,138.00
Discount Recreation	Discount		-16,748.00	-16,748.00
Freight	Shipping Charges	1	2,400.00	2,400.00
Wood Carpet	Certified Engineered Wood Fiber Playground Surfacing (250 Cubic Yards	1	4,680.00	4,680.00
Border 12"	12" Playground Border with Surfacing Guide and (1) Spike.	80	36.00	2,880.00
Installation	Installation of: * Playground Equipment * Excavation, Stone Base, Drainage, Dispose of spoils * Wood Fiber and 12" Borders	1	30,800.00	30,800.00

If tax exempt certificate is not provided appropriate sales tax will be charged. Quote valid for 30 days.

Freight subject to fuel charge. Payment via credit card will incur an additional 3% administrative fee.

Subtotal	\$93,150.00
Sales Tax (8.0%)	\$0.00
Total	\$93,150.00

FEIN 46-5631661

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

S & L GOVERNMENT PRICING SCHEDULE

SCHEDULE NUMBER: **800702**

EFFECTIVE DATES: 03/19/2018 TO 03/31/2021

**BCI Burke Company LLC**

**STATE TERM SCHEDULE**

Index No. STS640  
Eff. Date 03/19/2018

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

CONTRACTOR, PRICES, TERM SCHEDULE, ETC.

Contractor:

0000197452

Contractor does not accept POs

BCI Burke Company LLC

660 Van Dyne Road PO Box 549

Fond du Lac, WI 54936-0549

Remit To:

OAKS Contract ID:

Dealer Index

Dealer Name & Address

Remit To:

OAKS Contract ID:

0000224166

Same

800702-1

**Snider Recreation Inc**

10139 Royalton Road Suite K

North Royalton, OH 44133



Dealer's Contact:

Mr. James Snider

(800) 888-2889 x213

jcsnider@cvsnyder.com



Apr 13, 2018 8:11:27 AM EDT

File Edit Commands Help

**Print**

Navigation icons: Home, Back, Forward, Print, Find, Help, Exit.

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**Project Information**

Description: Cove Park Improvements  
Status: Active  
Estimate: 700,000.00  
Type: ML Multiple Sources  
Sub type: PK Park Improvements  
Start/stop dates: 1/01/2017 -  
1st month of FY: 00  
Source of funds:

**Project Code**

There are no user defined code fields for this project

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**Project Year-to-Date**

FY:	Balance	
2018	112,748.00	
Budget:	.00	
Actual:	112,748.00	
Unposted:	.00	
Pre-encumbrance:	.00	
Encumbrance:	.00	
Pending:	.00	

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**Project Life-to-Date**

FY(s):	Balance	
0000 - 9999	587,252.00	
Budget:	700,000.00	
Actual:	112,748.00	
Unposted:	.00	
Pre-encumbrance:	.00	
Encumbrance:	.00	
Pending:	.00	

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Account Number	Description	Budget	Actual
240-3010-461.84-10	Imps other than Buildings / Parks	500,000.00	112,748
401-3010-470.84-10	Imps Other Than Bldgs / Parks	200,000.00	

Navigation buttons: Print, Cancel, Exit, Next project, Previous proj..., 2017, 2019, Project activit..., Change balan...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-136

April 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

**Subject:** Award Contract – Professional Services Contract – Re: Public Relations Initiative

Dear Members of the Committee:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Office of the Mayor, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Services Contract to **McCaulley & Co., LLC** in the amount of \$14,000 to provide Professional Consulting Services, Public Relations and Public Information Services as required by the city for four (4) months @ \$3,500/month.

McCaulley & Co., LLC was chosen to perform these Professional Services based on their proposal submission to the city.

Contracting Authority:	Ordinance 43-17 \$300,000
Contracting Balance:	\$210,350 / \$196,350
Funding:	<b>General Administration Fund</b>
Account Distribution:	101-5099-412-30-10 \$40,000
Account Balance:	\$33,018 / \$19,018
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Account Description	Professional Service / Other
Commodity Code:	915-073
Bid Reference:	<b>Professional Service</b>

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# MEMORANDUM

DATE: March 28, 2018  
TO: Kim Smith, Purchasing  
FROM: Mayor Summers  
RE: Consulting Services – Public Relations Initiative

I am requesting Board of Control approval of the consulting services contract to provide public relations and public information services, which services are to be provided by McCaulley & Company.

Services to be purchased and paid from available funds in the General Administration Account – #101 5099 412 30 10 Professional Services/Other.

See attached proposed Proactive Outreach and Positive Connection PR Initiative for the City of Lakewood.

Cost of McCaulley & Company PR consulting services to the City of Lakewood:

\$3,500.00 per month x 4 months	\$14,000.00
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**TOTAL SERVICES COST \$14,000.00**



## CONSULTING SERVICES AGREEMENT

THIS CONSULTING SERVICES AGREEMENT (this "*Agreement*"), effective as of the 1<sup>st</sup> day of April 2018 (the "*Effective Date*"), is made between the CITY OF LAKEWOOD, OHIO, an Ohio municipal corporation (the "*Client*"), and MCCAULLEY & COMPANY LLC, an Ohio limited liability company ("*Company*").

In consideration of the mutual promises set forth in this Agreement, the Client and Company hereby agree as follows:

### 1. *Retention; Performance of Services*

1.1 The Client hereby retains Company commencing as of the Effective Date and ending July 31, 2018, unless terminated in accordance with Section 9 of this Agreement.

1.2 Company shall provide to the Client those services described on Exhibit A attached hereto (the "*Services*"). Subject to Sections 1.3 and 3, the Services shall be provided in accordance with the timetable agreed upon by the Client and Company.

1.3 The Client agrees that Company's performance of the Services is dependent on the Client's timely and effective cooperation with Company. Accordingly, the Client acknowledges that any delay by the Client may result in Company being released by Client from any obligation or scheduled deadline under this Agreement. Company shall not be responsible for delays or failures in performing or completing the Services if such delay or failure arises out of causes beyond its control. Such causes may include, but are not limited to, acts of God, fires, floods, epidemics, riots, insurrections, quarantine restrictions, restraint of government or people, shortages of labor, materials or supplies, earthquakes, electrical outages, computer or communication system failures, severe weather and acts or omissions of subcontractors and third parties.

### 2. *Compensation*

2.1 Company will be paid a monthly fee for its Services in the amount of \$3,500.00 (the "*Base Fee*"). Invoices will be payable on the first day of each month. The Client will be invoiced on or about the 20<sup>th</sup> day of each month for the Base Fee for the Services to be provided during the following month.

2.2 The Base Fee shall be subject to adjustment to reflect any Change Orders (as defined below) to the Services.

2.3 The Client shall reimburse Company for expenses incurred in providing the Services, including, but not limited to, expenses relating to postage and express mail service, copying, printing or other duplication, production of submission forms and documents, and reasonable expenses for any travel outside of Cuyahoga County, Ohio (in which case mileage will be reimbursed at the then current IRS rate). Such expenses will be detailed as incurred on invoices submitted by Company and payable upon the same terms as the Base Fee.

2.4 Any payment owed to Company under this Agreement pursuant to an invoice delivered to the Client by Company that is not paid when due, shall accrue interest thereon from the original due date of such obligations until it is paid in full at a rate equal to 1.5 percent (1.50%) compounded monthly.

3. *Changes to Services*

The Client may, with the approval of Company, issue written directions (a "*Change Order*"), which may change the manner or timetable of performance of the Services or include additional work which was not originally included in the scope of the Services. No Change Order shall be effective to modify the terms of this Agreement unless signed by the Client and approved in writing by Company, which approval may be conditioned upon adjustment to the Base Fee or the timetable of production of the Services. All Change Orders approved by Company shall be applied on a prospective basis and shall have no retrospective effect.

4. *Standard of Care*

Company shall perform the Services in accordance with generally accepted industry standards, using personnel possessing competency consistent with such standards. No other representation, express or implied, and no warranty or guarantee is included in or implied by this Agreement or any report, opinion, deliverable, work product or document delivered in connection with the Services. Subject to the standards set forth herein, Company may hire or retain subcontractors to assist with providing the Services to Client.

5. *Ownership of Work Product, Scope of Use*

All work product delivered by Company to the Client pursuant to the terms of this Agreement shall be the sole property of the Client, and shall not be used, reproduced or displayed by Company without the prior written consent of the Client. Nothing in this Agreement, however, shall prohibit or limit Company's ownership and use of ideas, concepts, know-how, methods, models, technical data, techniques, computer programs, skill knowledge and experience that were used, developed or gained in connection with this Agreement or the provision of the Services.

6. *Limitation of Liability*

6.1 Company's liability for any losses, injury or damages to persons or properties or work performed arising out of or in connection with this Agreement and for any other claim, shall be limited to the Base Fee received by Company from the Client for the particular Service provided giving rise to the claim. Notwithstanding anything to the contrary in this Agreement, Company shall not be liable for any special, indirect, consequential (including economic losses, such as profits or loss of use), and punitive damages.

6.2 The Client's exclusive remedy for any claim arising out of or relating to this Agreement will be for Company, upon receipt of written notice, to (i) use commercially reasonable efforts to cure, at its expense, the matter that gave rise to the claim for which Company is at fault, or (ii) return to the Client the Base Fee received by Company for the particular Service provided that gives rise to the claim, subject to the limitation contained in



Section 6.1. The Client agrees that it will not allege that this remedy fails its essential purpose. The Client shall give Company written notice within one (1) year of obtaining knowledge of the occurrence of any claim or cause of action which the Client believes that it has, or may seek to assert or allege, against Company, whether such claim is based in law or equity, arising under or related to this Agreement or to the transactions contemplated hereby, or any act or omission to act by Company with respect hereto. If the Client fails to give such notice to Company, the Client shall be deemed to have waived, and shall be forever barred from bringing or asserting such claim or cause of action in any suit, action or proceeding.

6.3 Each of the Client and Company recognizes and agrees that the obligations of the other under this Agreement does not and shall not constitute personal obligations of any of the officers, directors, members, employees, agents, advisors, beneficiaries, managers, partners, or affiliates of such party (the "Ownership Parties"), and the Client and Company agree that neither shall bring any claim against or assert any personal liability on the part of any Ownership Parties, and shall look solely to the Client or Company, as applicable, for satisfaction of any claim under this Agreement.

7. *Third Party Claims; No Liability of Company*

To the maximum extent permitted by law, the Client agrees that Company, the Ownership Parties, and any subcontractors shall not be liable for any claims, demands, actions, fines, penalties, liabilities, losses, taxes, damages, injuries and expenses (including, without limitation, reasonable attorneys' fees and consultants' fees and costs) (collectively, "Damages") in any manner related to or arising out this Agreement or resulting from the use by any of Company, the Ownership Parties, any subcontractors or Client, in connection with providing the Services, of any materials or images furnished by the Client. The Client represents that to the best of its knowledge, no materials, information or images delivered by the Client to Company in connection with this Agreement is subject to any claims of infringement.

8. *Assignment*

This Agreement shall be binding upon and inure to the benefit of the Client and Company and their respective successors, and permitted assignees. Neither party may assign its rights or obligations under this Agreement without the prior written consent of the other party.

9. *Termination*

At any time during the term of this Agreement, either party may terminate this Agreement by mailing to the other party at the address set forth in Section 11 at least thirty (30) days prior written notice of such termination. In the event termination is by the Client, Company shall be paid for the Services rendered and expenses incurred through the date of termination. The provisions of Sections 5, 6, and 7 shall survive the expiration or termination of this Agreement for any reason.

10. *Independent Contractor*

The parties acknowledge and agree that Company is, and will remain, an independent contractor of Client and not an employee, joint venturer or agent of Client.



11. *Notices*

Any notices delivered pursuant to this Agreement shall be given by personal delivery, overnight courier or certified mail, return receipt requested, postage prepaid, at the following addresses, or such other address as designated in a writing to the other party:

Company: McCaulley&Company LLC  
20852 Endsley Avenue  
Rocky River, Ohio 44116  
Attention: Justin R. McCaulley

Client: City of Lakewood  
12650 Detroit Avenue  
Lakewood, Ohio 44107  
Attention: Mayor Michael Summers

Notices will be considered delivered (i) on the day of personal or electronic delivery, (ii) one business day after deposit with an overnight carrier, and (iii) three business days after deposited with the U.S. Postal Service.

12. *Entire Agreement*

This Agreement sets forth the entire agreement between the parties, and fully supersedes any and all prior agreements and understandings between the parties pertaining to the subject matter of this Agreement.

13. *Amendments*

This Agreement shall not be modified, in whole or in part, except by a written agreement signed by Company and the Client.

14. *Governing Law*

This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio, without regard to principles of conflict of law.

15. *Severability*

If any provision of this Agreement is held by an court or arbitrator with jurisdiction over this Agreement to be void or unenforceable in whole or in part, this Agreement shall continue to be valid as to the other provisions thereof and the remainder of the affected provisions.

16. *Counterparts*

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

*[Remainder of page intentionally left blank. Next page is signature page.]*

IN WITNESS WHEREOF the undersigned have duly executed this Agreement as of the date first above written.

CITY OF LAKEWOOD

By: \_\_\_\_\_  
Name: Michael P. Summers  
Title: Mayor

MCCAULLEY&COMPANY LLC

By: \_\_\_\_\_  
Name: Justin R. McCaulley  
Title: President

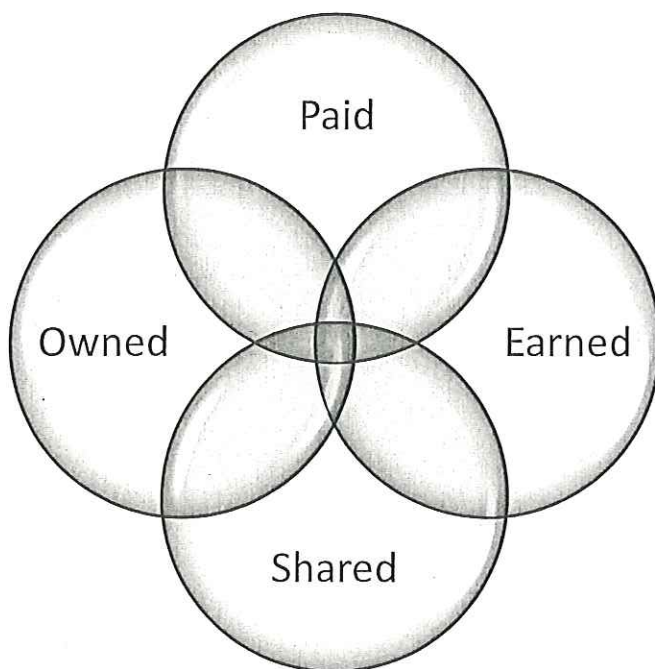
## EXHIBIT A

### Scope of Services

McCaulley&Company will provide the City of Lakewood the following public relations services for the Initiative:

#### Content Creation

McCaulley&Company will create content for the City of Lakewood for social media and traditional news media, as further outlined below, for immediate, already-identified stories. McCaulley&Company applies the PESO (*i.e.*, Paid, Earned, Shared, and Owned media) structure to guide and integrate its communications services. McCaulley&Company will provide the City of Lakewood support with uncovering opportunities within these four categories of media to help the City increase and improve its stature and communication efforts.



#### Content Management

McCaulley&Company will work with the City of Lakewood to create and manage a steady and engaging stream of customized original content and relevant external content.

#### Content Calendar

McCaulley&Company will provide the City of Lakewood support in creating a content calendar to plan and organize upcoming content, and will assist with pursuing stories and images for social media posts utilizing the City of Lakewood's current social media channels.



**Channels**

McCaulley&Company will manage the City of Lakewood's existing media channels and monitor for new entrants to engage specific populations, as appropriate to demographic data. Channels like Facebook, Twitter, and Instagram are already known to the community as sources for City content. McCaulley&Company would look to leverage these existing channels and their target demographics while complementing with new channels to expand the reception of stories and messages the City seeks to distribute.

**Tools**

McCaulley&Company will coordinate with the City of Lakewood to use tools it has already engaged. McCaulley&Company would also recommend platforms for content creation and management, such as Hootsuite, Buffer, and MeetEdgar. With the use of these tools, the City of Lakewood would increase its positive social media updates regarding its projects and programs. Additionally, the City would increase and improve awareness of the City of Lakewood as a leading community in Northeast Ohio with a dedicated and innovative local government that is attuned to the needs of its residents.

**Media Relations**

McCaulley&Company will provide the City of Lakewood support with traditional local news outlets by providing them with frequent and fully-developed news stories. These stories will be developed by McCaulley&Company in collaboration with the City of Lakewood's department directors. These positive news stories appearing in print, television, and radio would increase and improve the City's influence on local leading news outlets. Similarly, a "push" strategy of media coverage will increase and improve awareness of the City of Lakewood as a leading community in Northeast Ohio with a dedicated and innovative local government that is attuned to the needs of its residents.

## Work Plan

McCaulley&Company will partner with the City of Lakewood to increase, improve, and accelerate positive coverage of the City's work and assets. The two organizations will accomplish this together in the following fashion:

- McCaulley&Company reviews the City of Lakewood's current public relations strategy including content shared through social media channels and traditional news media outlets
- McCaulley&Company meets with City of Lakewood department directors to discuss current and upcoming noteworthy content opportunities (bi-weekly)
- McCaulley&Company distills a flexible, 60-day content calendar (monthly)
- City of Lakewood reviews and confirms the prioritized list (as-needed)
- McCaulley&Company links the content calendar with appropriate social media channels through automated content planning tools, e.g., Hootsuite, Buffer, MeetEdgar (bi-weekly)
- McCaulley&Company engages department directors to share stories beyond the bi-weekly meetings
- McCaulley&Company coordinates with the Mayor's office to pass along appropriate stories, events, and announcements with traditional news media outlets (daily)

To support this public relations strategy, McCaulley&Company will schedule regular meetings with department directors and the Mayor's office. This Initiative will elevate the stature of the City of Lakewood to a leading voice on topics relevant to both the City of Lakewood community and Greater Cleveland. These meetings will occur bi-weekly, at minimum, and the regularity of appearing and updating McCaulley&Company to assist in content creation will produce a trusting relationship for sharing newsworthy stories.

## Outcomes

McCaulley&Company defines the work we do for our clients in terms of “More/Better/Faster”. No matter how our clients define success, we support their missions and operations through increases in quantity, improvements in quality, or acceleration in rate for their desired outcomes.

McCaulley&Company will increase and improve awareness and recognition of the City of Lakewood’s everyday successes in addition to the City’s strengths, goals, activities, and accomplishments. This will include a combination of earned news coverage, owned website and social media content, shared content from appropriate sources, and paid advertising, where appropriate. This Initiative will lead to the following outcomes:

- More: The Initiative will lead to more positive coverage and visibility through social media and news media of relevant stories that are currently going unnoticed.
- Better: The Initiative will lead to better content creation and improved community awareness of their local government at work. The Initiative will also lead to better relationships with local news media outlets.
- Faster: The Initiative will lead to faster community awareness of positive developments and to faster response and remediation of crisis situations in the community.







12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-137

April 16, 2018

Board of Control  
City of Lakewood, Ohio 44107

Subject: **Award Contract – Professional Service Contract – Re: Legal Services**

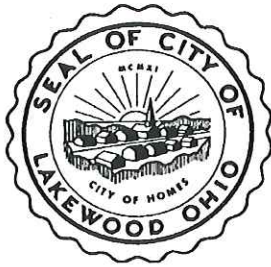
Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to **Thompson Hine LLP** in the amount of \$20,000 for professional legal services in fiscal year 2018 in regard to Lakewood Development Matters.

Contracting Authority:	Ordinance 43-17 \$500,000
Contracting Balance:	\$383,300 / \$363,300
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-30-04 \$125,000
Account Balance:	\$48,776 / \$28,776
Object Code:	Special Legal Services
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity Code:	961-050
Bid Reference:	Professional Service

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



KEVIN M. BUTLER  
DIRECTOR OF LAW

PAMELA ROESSNER  
CHIEF PROSECUTOR

JENNIFER L. SWALLOW  
CHIEF ASSISTANT LAW  
DIRECTOR

ANDREW FLECK  
ASSISTANT PROSECUTOR

**LAW DEPARTMENT  
OFFICE OF PROSECUTION**  
12650 Detroit Avenue • Lakewood, Ohio 44107  
216/529-6030 • FAX 216/228-2514  
Website: [www.onelakewood.com](http://www.onelakewood.com)  
Email: [law@lakewoodoh.net](mailto:law@lakewoodoh.net)

**APRIL 16, 2016**

Board of Control  
City of Lakewood, Ohio

Dear Board Members:

This letter is to request authority for the City of Lakewood, Law Department to enter into a contract with Thompson Hine LLP for professional legal services pertaining to the City of Lakewood Development matters for an additional amount of \$20,000.00 for the year 2018. Invoices for this matter should be from account number 260-7001-461-30-04.

Very truly yours,

Kevin M. Butler  
Law Director





ORDINANCE NO: 43-17

BY: Anderson, Bullock, Litten, Marx,  
Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council otherwise, it shall take effect and be in force after the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2018, now, therefore,

#### BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2018 Budget are as follows:

1) Legal Services.....	225,000
2) Recodification of Ordinances .....	12,500
3) Financial Audit .....	75,000
4) Hospitalization and Health Care Benefit Consulting Services .....	40,000

5) Consultant for Workers Compensation .....	30,000
6) Risk Management Consulting Services .....	15,000
7) Healthcare, Physicals, Drug & Alcohol Testing .....	25,000
8) Employee Assistance Program .....	15,000
9) Supervisor / Manager / Employee Training .....	125,000
10) Exams for Classified Positions .....	75,000
11) Housing and Building Plans Examinations .....	75,000
12) Lakewood Jail Medical Services .....	50,000
13) Band Concerts .....	15,000
14) Municipal Engineering Consultant .....	80,000
15) Debt Issuance Costs .....	100,000
16) Integrated Wet Weather Plan Professional Services .....	750,000
17) Administrative Professional Services .....	300,000
18) Professional Services related to Lakewood Hospital .....	500,000
Sub-Total .....	\$2,507,500

Services contracts included in the 2018 Budget are as follows:

1) Government Agreements (WEB) .....	115,000
2) Government Agreements (Ed of Bd/Pool) .....	800,000
3) Financial Institution Service Charges .....	60,000
4) Electronic Payment Services .....	250,000
5) Property & Liability Insurance Contracts .....	500,000
6) Workers' Comp Stop Loss Insurance .....	90,000
7) Life Insurance .....	20,000
8) Hospitalization and Health Care Benefit Services .....	8,500,000
9) Medical Claims Billing Service .....	100,000
10) Sentenced Prisoners Full Jail Service .....	200,000
11) Home Delivered Meals .....	47,500
12) Distribution System Leak Survey .....	25,000
13) Disposal of Screenings and Grit (WWTP) .....	10,000
14) Excavation Spoils Removal .....	100,000
15) Roll of Box for Street Sweeping .....	60,000
16) Solid Waste Disposal Site .....	900,000
17) Organic Waste Disposal .....	30,000
18) Waste Collections - Condominiums .....	105,000
19) Biosolids Disposal .....	105,000
20) Roll-Off Box for Construction Debris .....	65,000
21) Site to Receive & Process Yard Waste .....	45,000
22) Lab Analysis Service .....	25,000
23) Citywide Computer Hrdwr Op. Sys., & Software Maint Contracts .....	550,000
24) Communications Services .....	100,000
25) Water Meter Program Maintenance .....	25,000
26) Telephone Service .....	95,000



27) Cellular Phone Service .....	250,000
28) HVAC Maintenance .....	125,000
29) Elevator Maintenance .....	25,000
30) Fire Alarm Maintenance .....	50,000
31) Copier Maintenance Service .....	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance .....	250,000
33) Rental and Laundry of Uniforms .....	35,000
34) Advertising .....	30,000
35) Printing Services .....	165,000
36) CRIS/LEADS Fees .....	20,000
37) Parking Citation Billing Service .....	50,000
38) Fireworks Display .....	40,000
39) Transportation Services .....	65,000
<b>Sub-Total .....</b>	<b>\$14,052,500</b>

Materials, supplies, and equipment authorized for purchase under the 2018 Budget are as follows:

1) Sand and Aggregate .....	45,000
2) Concrete Supplies .....	50,000
3) Asphalt Materials .....	50,000
4) Asphalt Cold Patch .....	25,000
5) Crack Sealant .....	40,000
6) Road Salt (Sodium Chloride) .....	300,000
7) Fire Hydrants, Sewer and Water Appurtenances .....	100,000
8) Water Meter Supplies & Materials .....	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material .....	195,000
10) Polymer Flocculants .....	30,000
11) Wastewater Treatment Chemicals .....	125,000
12) Tires and Road Service .....	85,000
13) Automotive Repairs, Parts and Supplies .....	600,000
14) Oil and Lubricants .....	40,000
15) Fuel (Gasoline and Diesel) .....	500,000
16) Purchase of Uniforms and Gear - Public Works .....	20,000
17) Electrical Supplies .....	50,000
18) Hardware Supplies .....	45,000
19) Janitorial Supplies .....	50,000
20) Landscape Materials .....	30,000
21) Lumber Supplies .....	100,000
22) Plumbing Supplies .....	40,000
23) Pool Supplies - Chemicals .....	45,000
24) Small Tools and Equipment .....	130,000
25) Prisoner Food Supplies .....	35,000
26) Purchase Uniforms & Gear - Safety Forces .....	75,000

27) Ammunition .....	30,000
28) Office Supplies .....	40,000
29) Computer Supplies .....	10,000
30) Computer Software .....	45,000
31) Communications Equipment .....	75,000
32) Paper Supplies .....	15,000
33) Lease Copier Equipment .....	35,000
34) Subscriptions/Publications .....	30,000
35) Reforestation .....	200,000
36) Police Operating Equipment .....	150,000
37) Fire/FMS Operating Equipment .....	150,000
38) Waste Water Treatment Plant Operating Equipment .....	100,000
39) Fitness Equipment/Devices .....	30,000
<b>Sub-Total .....</b>	<b>\$3,755,000</b>
<b>Total .....</b>	<b>\$20,315,000</b>

Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.


Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 14, 2017

  
President

  
Clerk

Approved: December 20, 2017

  
Mayor



READ & REFERRED TO THE FINANCE COMMITTEE  
11/20/17. SECOND READING 12/4/17.

ORDINANCE NO. 52-17

BY: Anderson, Bullock, Litten, Marx,  
Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the purchase of Vehicles, Machinery and Equipment in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, and the Director of Finance are hereby authorized and directed to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following vehicles and equipment, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Vehicles, Machinery and Equipment	\$3,000,000
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Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council,

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017

  
President of Council

  
Clerk of Council

Approved: December 20 2017

  
Mayor

ORDINANCE NO. 49-17

BY: Anderson, Bullock, Litten, Marx, Nowlin,  
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the Wastewater System and Treatment Improvement Program in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

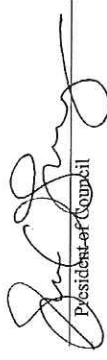
Wastewater System and Treatment Improvement Program \$11,500,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017

  
President of Council

  
Clerk of Council

Approved: December 20, 2017  
  
Mayor



READ & REFERRED TO THE FINANCE COMMITTEE  
11/20/17. SECOND READING 12/4/17.

ORDINANCE NO. 54-17:

BY: Anderson, Bullock, Litten, Marx, Nowlin,  
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for Parks & Pools Improvements in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

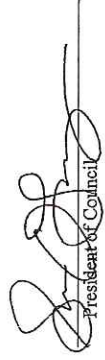
Parks & Pools Improvement \$750,000

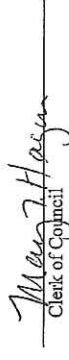
Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 14, 2017

  
President of Council

  
Clerk of Council

  
Mayor

Approved: December 20, 2017